



RLUK Open Access Publisher Processes Group

Terms of Reference

Objectives

To identify, share and understand the challenges, barriers and other issues involved in Open Access publishing where these relate to publisher processes and practices; to work collectively and with publishers to resolve problems, improve processes and achieve a better understanding on both sides of how best to support our researchers and funders; to inform, and receive direction from, the RLUK Board.

Remit

- To share information with each other about the issues we are facing at an operational level when working with publishers, in pursuit of both Gold and Green routes.
- To develop consistent messages and approaches to inform interactions with publishers.
- To work together, and directly with publishers and funders, in order to resolve identified issues.
- To maintain communications with Jisc to learn from and inform relevant projects (e.g. Monitor, Router).
- To report to the RLUK Executive team and Board on findings and progress.

Out of scope

OAPP will focus on processes and practices in connection with the pursuit of Gold and Green OA. It will not deal with costs, negotiations and related issues (e.g. total cost of ownership) which are being addressed by the RLUK Ethical and Effective Publishing Group (EEPG), in partnership with Jisc Collections.

Membership

RLUK institutions: members should be directly involved in an operational capacity in Open Access services. The RLUK directorate will also be represented on the group.

Other institutions: by invitation, and where there is particular relevance and value (e.g. a Jisc OA Pathfinder project member, role in a related initiative or group, etc.).

Jisc: to represent relevant Jisc projects and Jisc Scholarly Communications Support.

Meetings

The group will meet 3-4 times per year. Discussions and information sharing will be done electronically as much as possible. Ad hoc meetings will be arranged as required (e.g. with publishers) and will involve selected members of the group.

Meeting notes and papers will be shared publicly where possible. Confidential papers will be restricted on request.

Chair and secretary

The Chair is Simon Bains, University of Manchester.

The role of secretary is simply to record the meetings, and will rotate.

Review

These terms of reference will be reviewed annually.

Version 2.0, April 2015

Simon Bains