



Professional Fellowship Scheme: Application Form (Stage Two – Full Application)

Once completed, please return your form by **Monday 27 November 2023** (copying your line manager and Head of Department) to **both**:

- Christina Kamposiori, Research Libraries UK: christina.kamposiori@rluk.ac.uk
- Mollie Clarke, The National Archives: research@nationalarchives.gov.uk

Please refer to the accompanying guidance before completing this form.

1. Applicant details

Applicant name: _____

Job title and department: _____

Sponsoring (home) organisation: _____

Contact email: _____

2. Line manager and Head of Department approval

Line manager signature (typed): _____

Job title and department: _____

Contact email: _____

Head of Department signature (typed): _____

Job title and department: _____

Contact email: _____

3. Line manager statement of support (300 words maximum)

4. Details of host organisation and mentor

Name of host organisation: _____

Address of host organisation: _____

Mentor: _____

Job title and department: _____

Contact email: _____

Name of second mentor: _____

Job title and department: _____

Contact email: _____

For information on the role of the Mentor and second Mentor please see the Professional Fellowship Scheme Guidance 2023-2024.

5. Mentor statement of support, including information on how the second mentor will be kept updated during the Fellowship (350 words maximum)

6. Title of proposed Professional Fellowship project

7. Expanded summary of proposed Professional Fellowship project (1000 words maximum)

8. Your timetable for the Professional Fellowship, including an indication of how much time you intend to spend on the Fellowship over the course of the year (250 words maximum)

9. How will this Professional Fellowship project benefit your professional development? (300 words maximum)

10. Please confirm that you have included an up to date CV (maximum 2 sides of A4) and CPD plan:

YES/NO

11. How will your Professional Fellowship project benefit your host and sponsoring organisations? (250 words maximum)

12. Are there any particular risks associated with undertaking this project? If so, how will you mitigate against these? (150 words maximum)

13. How do you intend to disseminate the outcomes of your Professional Fellowship? (200 words maximum)



14. How do you see your proposed Professional Fellowship project benefiting the library and archive sectors and the collaborative relationship between The National Archives and Research Libraries UK? (200 words maximum)
